

# AIA Virginia Documents Order Form

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\_\_\_\_\_ Date

\_\_\_\_\_ Prepared by

\_\_\_\_\_ Firm

\_\_\_\_\_ Attention

\_\_\_\_\_ Shipping Address

\_\_\_\_\_ City State Zip

\_\_\_\_\_ Phone Email address

- AIA Member/Discount     Tax Exempt     Residential Shipping Address

**Total \$** \_\_\_\_\_

**Payment Information**

- MC     VISA     AmEx

\_\_\_\_\_ Card Number (with Security Code) Exp. Date

\_\_\_\_\_ Cardholder Name

**G SERIES**

G702 (50 sheets)	x \$199.99 =	_____
G703 (50 sheets)	x \$199.99 =	_____
G704 (50 sheets)	x \$199.99 =	_____
G706A (50 sheets)	x \$199.99 =	_____
G707 (50 sheets)	x \$199.99 =	_____
G732 (50 sheets)	x \$199.99 =	_____

Documents Sub- Total - \_\_\_\_\_

<b>Shipping &amp; Handling Rates:</b>		
Order Total		
\$1.00-\$199.99	\$11.00	
\$200-\$300	\$15.00	
Over \$300	\$20.00	
<b>Add \$3.00 when shipping to a residential address</b>		

AIA Members Only - 25% Discount = \_\_\_\_\_

**Order Total** + \_\_\_\_\_  
 VA Tax (6%) + \_\_\_\_\_  
 Shipping & Handling + \_\_\_\_\_  
 Special Order = \_\_\_\_\_  
**Total Charges** \_\_\_\_\_